YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution — **Matoshri College of Pharmacy**

- Name of the Head of the institution — **Dr. Gokul S. Talele**

- Designation — **Principal**

- Does the institution function from its own campus? — **Yes**

- Phone no./Alternate phone no. — **02532406680**

- Mobile No: — **9822779611**

- Registered e-mail — **matoshripharmacy@rediffmail.com**

- Alternate e-mail — **gtalele@yahoo.com**

- Address — **Eklahare, Near Odhagaon, Aurangabad Highway, Nashik**

- City/Town — **Nashik**

- State/UT — **Maharashtra**

- Pin Code — **422105**

2.Institutional status

- Type of Institution — **Co-education**

- Location — **Urban**

- Financial Status — **Self-financing**

- Name of the Affiliating University

  Savitribai Phule Pune University, Pune

- Name of the IQAC Coordinator

  Dr. Prashant S. Malpure

- Phone No.

  02532406680

- Alternate phone No.

- Mobile

  9423469108

- IQAC e-mail address

  prashantmalpure@gmail.com

- Alternate e-mail address

  prashantmalpure@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

https://pharmacy.matoshri.edu.in/

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://pharmacy.matoshri.edu.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**2.84**	**2021**	**05/10/2021**	**04/10/2026**

6.Date of Establishment of IQAC   **20/08/2019**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

  Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report

  [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Academic Activities: It has been planned to introduce some new ICT enabled teaching-learning processes in order to enhance quality of teaching and learning. Subject rotation is planned for upcoming academic year. 2. Certification: IQAC has planned to achieve its target of getting institution ISO Certified. 3. Research: Institution has planned to encourage applied, socially and commercially viable research projects. IQAC has directed to individual research clubs on submission of research projects for grants. Research projects shall be carried out in collaboration with Savitribai Phule Pune University Scheme Like ASPIRE. 4. Publications and Presentations: At least two research papers per faculty in Scopus, web of science, UGC listed journals are targeted. As well as presentations per faculty in state, national, international conferences are planned. 5. Book / Chapters in Book: Faculty members are encouraged to write a book or text book on their subject.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Publications and Presentations	The research papers by faculty in Scopus, web of science, UGC listed journals are published
Faculty Development Program	The staff members were attended and completed various FDP/Workshop/Conferences.
Industrial Visit/Field Work	Industrial Visit/Field Work completed by students.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	06/01/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Matoshri College of Pharmacy
• Name of the Head of the institution	Dr. Gokul S. Talele
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02532406680
• Mobile No:	9822779611
• Registered e-mail	matoshripharmacy@rediffmail.com
• Alternate e-mail	gtalele@yahoo.com
• Address	Eklahare, Near Odhagaon, Aurangabad Highway, Nashik
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422105
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Savitribai Phule Pune University, Pune
• Name of the IQAC Coordinator	Dr. Prashant S. Malpure
• Phone No.	02532406680

• Alternate phone No.	
• Mobile	**9423469108**
• IQAC e-mail address	**prashantmalpure@gmail.com**
• Alternate e-mail address	**prashantmalpure@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://pharmacy.matoshri.edu.in/**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://pharmacy.matoshri.edu.in/**

5.Accreditation Details

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Cycle 1	**B++**	**2.84**	**2021**	**05/10/2021**	**04/10/2026**

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Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File]
9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

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Plan of Action	Achievements/Outcomes
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Industrial Visit/Field Work	**Industrial Visit/Field Work completed by students.**

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	06/01/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	01/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **75**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **135**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **66**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **109**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **27**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **27**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**75**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**135**

File Description	Documents
Data Template	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**66**

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	**109**

File Description	Documents
Data Template	[View File]()

3.Academic

3.1 Number of full time teachers during the year	**27**

File Description	Documents
Data Template	[View File]()

3.2 Number of Sanctioned posts during the year	**27**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**5**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**169.92**
4.3 Total number of computers on campus for academic purposes	**60**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated college to Savitribai Phule Pune University, the institute follows the curriculum designed by the university, therefore the institute has less flexibility in terms of syllabus designing. The institute adheres to the guidelines given by the different Statutory Regulating Authorities (SRA) like AICTE/UGC/PCI and other relevant secondary authorities. Academic calendar for each semester is prepared by Academic Coordinator in the consultation with the Principal before commencement of the semester and the same is followed by all faculties. From the Academic year 2019-20, College has formed IQAC which is responsible for framing academic calendar. Before commencement of each semester in the meeting of IQAC discussion and implementation of curriculum designed by Savitribai Phule Pune University is done. The staff members prepare session plans and course files of every subject for proper implementation of the academic calendar and curriculum. Apart from traditional teaching methods faculties are also motivated to use innovative

teaching pedagogies like teaching through role video lectures, power point presentations, case studies, mini projects etc. Before commencement of new semester the Principal conducts meeting for subjects and workload distribution and takes the review of previous semester in the same. Faculties implement activity based and participative teaching methods like, Case study etc. Academic coordinator conduct staff meetings regularly regarding syllabus completion status, student's progress and take suggestions regarding the same. Autonomy given to all faculties for effective implementation and completion of syllabus, value added courses and activities are conducted like industrial training, personality development training, sessions on GPAT. Faculty and students also visit to 71st Indian Pharmaceutical Congress, Chennai in year 2019. The visit to historical places and memorials are organized like visit to Mahabalipuram, Chennai, and Raigad Fort etc. For industry institute interaction the industrial visits are organized in every year. Guest lectures from industrial experts are organized regularly for the college students. Organization of pool campus for placement of students is our main focus. Students are also to participated in various quiz competitions or other like programmes arranged by other institutions. Event coordinators also allow students to participate in State level or National level various competitions. Mentor and Mentee meetings are conducted every month wherein the group mentor (Teacher) tries to solve various problems of students not only related to academic but also related to other issues.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pharmacy.matoshri.edu.in/naac/criteria1/1.1.1PDF

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by the Savitribai Phule Pune University for conduction of the continuous internal evaluation system. The academic calendar includes the dates of commencement and completion of syllabus, schedules of internal exams etc. It specifies the dates of term end examination. Tentative dates of practical exams and viva-voce and theory examinations are also given in the academic

calendar. The time tables are prepared and implemented accordingly. The teachers prepare teaching plans, according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on the notice board for students. In case of any change in the University schedule, some changes are required to be made in internal evaluation as well. These changes are communicated to the students well in advance. However, all efforts are made by the Institute to adhere to the academic calendar for CIE.

- Preparatory Exams are conducted every year before university exams.
- Every teacher conducts regular class tests with mocks on the related topic.
- Online tests are conducted by teachers with the use of Google forms.

After assessment of answer scripts are distributed among the students. Their doubts are also cleared with advice about writing correct and appropriate answers. Regular monitoring is done by the Governing Council. The Principal conducts curricular and extracurricular review meetings on a regular basis to check the implementation and progress of all the activities in the academic calendar. Based on these review meetings some changes in the schedules of activities are made if required. Further, extra lectures are scheduled to complete the syllabus before the university examination. Along with the continuous internal evaluation, academic planning contains information regarding the following activities.

1. Working period: The academic calendar indicates the annual working period of the teachers which includes working days, teaching days, admission period, examination, and evaluation period as per the university and UGC guidelines. The total working days, as provided by the university are around 240 days and out of them 180 days are reserved for teaching work and the remaining days are used for co-curricular and extra-curricular activities. Working days are strictly followed as per university guidelines.
2. Curriculum activities: The academic diary includes the complete teaching-learning process. It also contains teaching plan and execution of activities.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://pharmacy.matoshri.edu.in/naac/criteria1/1.1.2PDF

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

190

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Participation in various CSR Activities

The students & faculties organize and participate in CSR activities like visit to orphanage home, organizing clean India movement activity, tree plantations, blood donation camps, water conservation movement, and reuse of office Stationary.

Gender & Human Rights

The College has formed ICC Cell - Sexual Harassment (Prevention,

Prohibition, and Redressal) Cell, Anti Ragging & Grievance Redressal cell.

Climate Change and Environment Education

Staff & Students participate in Environment Education & Environment Conservation activities like Tree Plantation and Swatch Bharat Abhiyan.College uses solar panel system.

The Students are provided insightful learning experiences through the following Subjects which are included in syllabus:

Gender

BP803ET. PHARMA MARKETING MANAGEMENT

To provide an understanding of marketing concepts and techniques and their applications in the pharmaceutical industry.

BP 206 T. ENVIRONMENTAL SCIENCES

The Subject include some of the section covering major sustainability issues from Pollution

Board; Environment Protection Act

- Create awareness about environmental problems among learners.
- Impart basic knowledge about the environment.
- Develop an attitude of concern for the environment.

Sustainability

BP 703. PHARMACY PRACTICE

- Appreciate the pharmacy stores management and inventory control.
- Identify drug related problems.
- Appreciate the concept of rational drug therapy.

Professional Ethics

BP105: COMMUNICATION SKILLS

- Understand the behavioral needs for a Pharmacist to function effectively in the areas of pharmaceutical

       operation.
- **Develop interview skills**
- **Develop Leadership qualities and essentials**

BP 505. PHARMACEUTICAL JURISPRUDENCE

Human Rights (Credit Course- 505)

- **Various Indian pharmaceutical Acts and Laws.**
- **The regulatory authorities and agencies governing the manufacture and sale of pharmaceuticals.**
- **The code of ethics during the pharmaceutical practice.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

`Nil`

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pharmacy.matoshri.edu.in/naac/criteria1/1.4.2.PDF

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students at the commencement of the programme for the new batch every year. The program would help students and parents get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc. Every year students are given training on communication skills, personality development, time management and motivational sessions. The students with problems in the communication skill are identified and help them to attend the sessions, to improve their communication skill, conducted by the college.

The institution identifies and teaches the students about learning needs of advanced and slow learners:

The students are admitted to the course on the basis of merit through centralized admission process, the ability of each

student to cope up with the pharmacy curriculum may be different. With this understanding, the institute continuously assesses the student performance and identifies the slow and the advanced learners based on the following.

- Performance of the students in the class test, viva or group activities conducted during laboratory hours.
- Students are identified on the basis of involvement in classroom.
- Performance of the student in the sessional examinations/in-semester assessments.
- Monitoring of academic performance of each student by mentors.

The guidelines for identifying slow learners are:

1. Counseling of the students and help them for study related guidance.
2. Arranging tutorial classes for slow learners.
3. Remedial classes are conducted for difficult subjects.
4. Arranging extra preparative lectures before sessional examination.
5. Providing course material and the question bank to the students.

The advanced learners are motivated by:

1. Providing textbooks for all the subjects through library facility.
2. Distribution of certificate for the student of the year for the top ranking students.
3. Extra guidance provided by faculty through personal interactions.
4. Motivating the students for better performance in competitive exams and for higher studies by mentors during mentoring sessions.
5. Providing career guidance aby Training and Placement cell.
6. Students are encouraged to take up competitive exams like GPAT, GRE, and TOEFL.
7. Interaction with alumni through alumni association.
8. Continuous motivation by faculty and student mentors.
9. Assigning seminars/projects and group leadership.
10. Arranging guest lectures, seminars and workshops through R & D cell

11. Motivating and deputing the students to participate in in-house, intercollegiate or state and national level poster competition based on their research work.
12. Providing in house- training workshops for the students which includes hands on training of sophisticated instruments and software.
13. The college promotes advanced learners by organizing and encouraging them to participate in various competitions like research project competition, poster presentation competition, model making competition at University/State/National and International level.
14. Coaching is given for competitive exams like GPAT/GRE/TOEFL/MBA entrance to students opting for higher studies.
15. The advanced learners are encouraged to learn from resources like SWAYAM.
16. The academic achievers from each class are awarded during Annual Social Gathering.

File Description	Documents
Link for additional Information	https://pharmacy.matoshri.edu.in/naac/criteria2/2.2.1PDF
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Matoshri College of pharmacy provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-

solving skills and ensure participative learning.

Students are motivated to participate in inter college as well as national level competitions. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods.

Experiential Learning: Each department conducts add-on programs to support students in their experiential learning.

- Industrial Visits to engage them in experiential learning while visiting the organization.

2. Participatory Learning: In this type of learning, students participate in various activities such as seminar, group discussion, wall papers, projects, and the skill based add on courses.

Students are encouraged to participate in activities where they can use their specialized technical or management skills

- Regular Quizzes: Quizzes are organized for student participation at intra or inter college level
- Seminar Presentation: Students develop technical skills while presenting papers in seminars.

3. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join GPAT courses.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria2/2.3.1PDF

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a

consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute

ICT Tools:

1. Desktop and Laptops: Arranged at Computer Lab and Faculty cabins all over the campus.
2. Printers: They are installed at Labs, HOD Cabins and all prominent places.
3. Seminar Rooms: seminar hall is equipped with all digital facilities.
4. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom
5. Digital Library resources (DEL NET)

Use of ICT by Faculty:

1. PowerPoint presentations: Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.
2. Industry Connect: Seminar, Board Room and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
3. Online quiz: Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
4. Video Conferencing: Students are counseled with the help of Zoom / Google meet applications.
5. Video lecture: Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://pharmacy.matoshri.edu.in/naac/criteria2/2.3.2PDF

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the

latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

in terms of frequency and mode

The institute is affiliated to the SPPU and the examinations are conducted strictly as per the norms of the university. Taking into Consideration the diverse student population, syllabus needs and our vision to achieve academic excellence,University implemented following reform. The University has implemented the credit system the PCI syllabus For 2019 Pattern at a UG level. The credit system includes in semester assessments 25 percent. In semester includes 4 marks for present 2 marks for open book test and 2 marks for either class test or Presentation, Student -teacher interaction for 2 marks and remaining 15 marks for internal sessional examination. And end semester assessments 75 percent The College has Mechanism of internal assessment transparent and robust for the credit system pattern implemented by the university at UG level. The continuous assessment is based on regularity, laboratory performance, effective presentations and documentation, performance in timely submission and understanding of the subjects. To improve the performance of slow learners in challenging subjects, extra tutorials, question bank discussions as well as assignments were conducted To assess the understanding of the subject the open book test, student teacher interaction. term paper are conducted during the semester in addition to this the quiz competition, assignments and seminars,. The well defined and pre-informed assessment criteria add to the transparency of the process. The relevant documentation with student signature is maintained.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria2/2.5.1PDF

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency initiatives at institute level:

- Basic eligibility for evaluation process is made known to students through university website, notice boards and class counseling.
- Institute also inform the students about term work marks through notices, and class counseling.
- College notifies internal assessment and evaluation process related documentation on the notice board as well as on institute website.
- This includes distribution of marks and schedule of internal evaluation and university evaluation.
- The college introduces the process of department evaluation to assess the teaching learning process, marks obtained in test, model examination, internal test by students and practical exam and other academic performances.
- Staff meetings are conducted to review the evaluation process.
- Display all unit tests marks within a week after end of unit tests
- Display term work marks at the end of each semester for students information
- As per the COE (Controller of examination) notifications, Academic activity plan and Internal Assessment Examination Schedule is prepared.
- Based on the Academic Calendar, the Internal Assessment Examination will be conducted at regular intervals of time
- The timetable for the Assessment test will be prepared by the Department Exam cell and displayed in the Department Notice Board and also circulated to students.
- The college conducts two sessional exam for pattern (2018/2019) and one sessional exam for pattern (2015) the two sessional exam will be conducted for 30 marks with

duration of 90 minutes and one sessional exam will be conducted for 20 marks with the duration of 60 minutes.

- The evaluated answer sheets will be issued to students in class room.
- The mark list for Internal sessional exam will be prepared and displayed in the notice board
- Two internal exam in charge are appointed for each subjects to evaluate final internal marks.
- At the end of each semester, The Principal verifies the internal marks for all the students.
- Remedial classes are conducted to improve the academic performance of slow learners.
- The college conducts Internal Assessment re-exam for the slow learners and the updated marks are displayed in the notice board.
- The Internal Assessment marks and attendance percentage obtained by the students are entered in mother register as well as on vmedulife,

Before submitting the marks on SPPU web portal.

- The assessment, tutorial, quiz tests are conducted on vmedulife.
- If the students fail in internal examination, students are allowed to improve their internal marks by appearing for in-semester assessment/improvement sessional exam.
- Generation of the online question paper through auto-generation and online assessment of the students wherein intervention by any of the individuals does not exist and the results are available to the students directly and immediately.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[https://pharmacy.matoshri.edu.in/naac/criteria2/2.5.2PDF](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The learning effectiveness of any programme and course depends on the Program outcomes and Course outcomes. The programmes offered by College provide to multiple interests of the student community and also at building the human capital needed by the society and nation. The programme outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building students' competence and personality. There is also an emphasis on holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills. The POs/COs are thus in keeping with the prime motto of the college i.e. empowering students and preparing them to be catalysts of change. The college has developed its POs and COs taking into consideration the mission and goals of the programmes. For the entire undergraduate programmes the POs and COs are drafted following discussions with all the stakeholders. The details of programme outcomes, programme specific outcomes and course outcomes already displayed on institute website. The details of Institution along with student Helpline and Academic calendar is provided during orientation. Course planner for individual subjects and Examination dates are displayed on Notice board which enhances students planning for their studies.

The curriculum comprises of core pharmacy subjects like Pharmaceutical Chemistry, Pharmaceutics, Pharmacognosy and Pharmacology. Departments prepare a course file with details of the course objectives, course outcomes, modules, assessment and teaching tools, reference material, total number of teaching hours and credits at the beginning of the academic year. COs of the different courses are first presented in the meeting with Principal. Once approval has been given the course file is displayed on the department notice boards and communicated to students. In framing the curriculum, subjects of current importance and need such as Microbiology, Biotechnology, Pharmaceutical jurisprudence and business management, Hospital and Clinical Pharmacy, Biopharmaceutics and Pharmacokinetics have been added. Emerging areas like Biochemistry, Clinical Pharmacotherapeutics and Toxicology are included in order to enable the students to update their knowledge and expand the avenues for placements. The syllabus of the complete program is given to the students in the first year itself. The syllabus book consists of all the rules and regulations of the curriculum and list of subjects. In every subject the objectives and outcomes are listed. The lecturers prepare the lesson plan and

complete the syllabus as per the time schedule given in the Academic Calendar. The academic in charge monitors the syllabus completion and the lecturer's performance in class room for every 15 days. The lecturers are given proper guidance regarding their teaching and syllabus completion etc., based on the feedback from students and class teachers. The institution conducts orientation program and overview of course is discussed by the eminent experts. All the departments offer 15 hours of foundation course to all the first year students at the time of induction. One hour of the foundation course is exclusively used to brief them on PO, PSO and CO. This ensures the implementation of academic calendar effectively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pharmacy.matoshri.edu.in/naac/criteria2/2.6.1PDF
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of student learning outcomes is the main component of our institution. The attainment of course outcome is based on students' performance in internal examinations (in-semester continuous mode and Sessional examination) and end semester examination conducted by SPPU. The assessment of program outcome and course outcome and program specific outcomes is done by using direct and indirect assessment tools on Vm-edulife software.

- Continuous Internal Evaluation (through class tests, presentations, quiz competition, group discussion, assignments, student teacher interaction and attendance) and term end evaluation
- Faculty ensures the achievement of learning outcomes by the students through the course delivery, interaction and evaluation
- At the institute level, results of internal and external assessments are maintained and analyzed. Each student will know the marks obtained in the internal exams as the scripts are distributed in the class. Results of the

examination are displayed in the notice board of the college. The marks are also communicated to the parents by sending them a progress report.

- Subject Assignments are planned to be completed within the given duration.
- The College has a system where the faculty will be posting the attendance everyday in software called VM-Edulife. Every month the attendance details will be displayed to the students and those students who are having lesser attendance are counseled by their class teacher. These details will also be communicated to the parents. The faculty will post the attendance everyday in software. If anybody absents herself for a class a message will be sent to their parents through SMS.
- Various students? competitions are conducted to enrich them in other skills like co-curricular activities, sports, cultural activities, NSS camp etc.
- College seeks regular feedback from the students about the difficulties faced during the learning process through counseling process. Through the counseling system which is in place in the college, the students will know about their progress from the faculty and they are advised to take corrective measures.
- Based on the importance of contribution of above mentioned tools in attainment of individual program/program specific outcome, Weightage in terms of percentage is assigned for each tool. The attainment is calculated using rubrics on a scale of 1 to 3. The level of attainment for individual PO/PSO is defined considering the past performance of students. Justification of each CO-PO mapping given in separate column on VmEdulife software. If an individual CO/PO/PSO is attained at the set target level, the attainment target is revised for continuous improvement. If the attainment level for individual CO/PO/PSO is not achieved then it is discussed in Academic meeting to decide upon further course of action. In case of low attainment level it should be filled as gap analysis. For fulfillment of gap analysis college has arrange guest lecturers or seminars on such topic and it is delivered by expert in same topic.

Attainment quantitative tools for CO-PO

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://pharmacy.matoshri.edu.in/naac/criteria2/2.6.2PDF

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://pharmacy.matoshri.edu.in/naac/criteria2/2.6.3PDF

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1NFerdXzlHeUg3yUi3tFbtgYZIiUWjlofYEPjuH5A9UY/edit?usp=drive_web

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://pharmacy.matoshri.edu.in/naac/criteria3/3.1.2PDF

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1. Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college conducted following social responsibility activities in the neighborhood community,

1. EDUCATION

Conduction of Yoga Session: on 21 June 2020 Online Yoga Session Conducted number of student participated 42 students and 32 .

Impact: Create Awareness in Students during Pandemic Situations about benefit of Yoga in day to day life to maintain good health.

Constitution Day: on 26th of November 2020 to commemorate the adoption of constitution of India Guest lecture was organized to understand the emergence and evolution of Indian Constitution.

Impact: Awareness amongst the Students related to constitution of India.

Women's Empowerment: on the date 8th of March 2021 guest lecture was conducted on the topic rights and Law for women

Impact: It guided them related to sexually harassment of women at work place or any other locality and how to face and raise the voice against it.

1. ENVIRONMENTAL ISSUES

Tree Plantation: Conducting of tree Plantation by students at their own premises was successfully done on 7 th of July 2020 due to pandemic situation

Impact: Created Awareness in the students towards importance of Tree Plantation, Environment Protection and Sustainability.

1. HEALTH AND HYGIENE

AIDS awareness program: 1st December 2020 Matoshri college of Pharmacy in association with NSS unit conducted the awareness program on AIDS occasion of World AIDS Day.

Impact: To spread awareness in the students related to AIDS.

Women related health Issue: on 8th of March guest lecture was organized on topic Cancer awareness and menstrual disorders.

Impact: To spread awareness in the students related to Cancer awareness and menstrual disorders.

1. **SOCIAL DEVELOPMENT:**

Awareness Covid 19 Situation: Students of our college prepared and distributed the mask to people in A.Y. 2019-20.

- **Created awareness on health hazards of Mask for preventing pandemic situation.**

Quiz competition: Quiz was conducted on 29 April 2020 on topic Covid 19

- **For spreading awareness in the students.**

Marathi Sanvardhan Pandharwada: To increase the writing and reading of Marathi literature in youth Marathi Sanvardhan Pandharwada was celebrated from 14th Jan 2021 to 28th Jan 2021

Impact: This event aware the students related to history of the language and to learn the regional language Marathi.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria3/3.3.1PDF
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

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File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Matoshri College Of Pharmacy, Eklahare, Nasik has provided state of an art of infrastructure and learning resource with a fulfillment of adequate facility for teaching- learning as per the AICTE norms with physical and academic support. Institute is having administration area, classrooms, laboratories, library, conference room and auditorium and Circulation area as per

norms. Building provides basic services like Common room, wash room, electricity supply, R.O drinking water on each floor etc.

Green is the prime color of world was loveliness roses hence are our institute which welcomes you in the decorated gardening and landscaping and trees. The campus is accomplished with the different kinds of trees from taller plants to smaller shrubs. Facilities are provided for students and staff for Parking within the campus with a shed. All laboratories are well equipped with water, gas and electricity supply and safety features (fire extinguishers), which provides good atmosphere for academic and research work.

The class rooms are provided with the facilities of audiovisual teaching (LCD Projector) and each room are under CCTV observation. There are comfortable seating arrangements for the students in class rooms with adequate number of the benches as per student capacity and dustbins are placed in each class, to maintain hygiene. The institute is also well equipped with class rooms, staffroom, seminar hall, Computers labs, Office, Placement Cell and Library, rest rooms, cafeteria, outdoor auditoria, playground and is ramps/lifts for the differently-abled considered if any. Institute is provided with the adequate number of cleaning personnel in order to maintain clean campus. The institute provides the stationary store for the student and the banking facility. The institution has the central store for campus from where the needed supplies are provided to mini store placed in college.

The college has well maintained animal house as per CPCSEA guidelines. The institutions have the Herbal garden with 40 different varieties of the plants and herbs as per requirement norm. The college has well maintained library with adequate numbers of books, journals, newspapers, e-Books and e-journals, magazines. Library provides services like Inter-library Loan and other Services such as Del-net, NDL e-recourses (e- books, e-journals), CAS, SDI, e-Shodhsindhu. We provide open access library system for referencing of the books and journals for student. The student are provided the soft copy of reference books for referencing

Internet facilities including LCD and internet access have been made available in classroom and seminar hall. Our Computer lab provides the language lab software required for development of language in students and computer has online access i.e. V M edulife these digital facility provides the good benefits for

student , academic faculty and institution because it provide the facility such as online exams for students, data of the students are maintain and in all cases. Software is guarded by current Antivirus (Quick heal total security scan for three year). In order to ensure campus safety, it has been secured the personnel and most of area has been covered under CCTV surveillance. In institute there is scheduled deep cleaning and frequent pest control. Cooler and Aqua filters have been installed to provide safe drinking water. The campus is equipped with free wifi facility for all. The institution has adequate facilities for teaching-learning. Viz., classrooms, laboratories, computing equipment etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria4/4.1.1PDF

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Student activitiesor the campus activities are celebrated in our institute with the aim to fuscous on the development of the Physical and the mental growth in the student and to make the environment burden free and tense free. To develop the students Physical health and mental fitness and to promote them in the activities other than their curriculum to enhance their interest to make healthy tens free atmosphere our college provide the extracurricular facility. The cultural activities are celebrated and sport week is organized every year in the college where the students are promoted to exhibit their talents.

The students are participating in the National Pharmacy Week which is the district level competition to show their talent. College encourages the students to participate in such competitions. The students are focusedextracurricularclubs and programs offered by the National Pharmacy Week. Our student enthusiastically celebrates this mega event and participates in each competition and won the prices.

Student activities are generally designed to allow students to become more involved in campus. Often, such activities provide the students with opportunities to develop leadership, social

responsibility, citizenship, volunteerism, and employment experience. The social activities are held under the SWO (Student welfare and development programs) and NSS (National Service Scheme). Under the Student welfare and development programs the activities are conducted such as Nirbhaya Kanya, Personality development, earn and learn Scheme, Yoga din. Under NSS the student are socially involved in all activities such as Swacha Bharat Abhiyan, Pani Bacchav, Plantation of tress, guest lectures are arranged in which student are guideline for today's youth and their responsibilities.

Cultural Activity: Cultural activities are conducted every year in the form of annual event 'Spectrum'. Students and staff are fully encouraged to participate in these activities. Frequently days are celebrated on campus to enlighten curricular burden. Seminar hall to conduct academic events and open Amphitheatre is provided and other cultural activities.

The activities are conducted such as

Fresher's party - To welcome the newly fresh candidates by playing various games puzzle games, cubic games, musical chair, dance, songs.

Teachers Day are celebrated on 5th of September every year to improve students self confidence.

Festival celebration:

All the festivals are celebrated such as Ganpati festival, Dandiya celebration, holy celebration to make all students and teachers united.

The World Pharmacists Day celebrated on 25th of September, student celebrates this day by performing the social activities participated enthusiastically in Gram Swachata Abhiyan.

Cultural event and Sports week was arranged during Different sports were, Throw ball, Volley-ball, Cricket

Sport day: Both indoor and outdoor games are celebrated such as volleyball, Cricket, chess, Carom, Slow cycling, table-tennis and badminton.

Week cultural activity: the whole week prior to gathering the students celebrate the different days such as salad decoration, Rangoli, Mehendi, musical chair. Antakshari, quiz, debate, traditional day-chocolate day, Tie day, sari day, rose day, singing, drama, back to school day, miss match day, stall day, cartoon day, bollywood day, antakshri, dance etc.

Following sports facilities are available

Indoor sports facilities: Table-tennis, chess and carom on campus.

Outdoor games facilities: Volley ball, basket ball, cricket kit, badminton.

Outdoor Ground facilities: Volley ball court on campus, cricket ground

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria1/4.1.2_PDF

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria4/4.1.3.1PDF
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The License of a Legal System Software like Language Lab, DELNET etc. updated on regular basis. Internet Bandwidth of 10 MBPS & 4 MBPS LEASE LINE and Airtel 32 MBPS is provided which is more than statutory norms. Along with these, we also have 8 printers and 1 scanner in the institution. Smart classes, language lab and computer lab make excellent use of IT services. MCOP has a policy for purchase of hardware / software applications, it also specifies the maintenance of the same Few recent such initiatives are installed in classrooms to facilitate an efficient delivery of academics.

Advancement of computer configuration as per the need of faculty and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://pharmacy.matoshri.edu.in/naac/criteria4/4.2.1PDF

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-** | |

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has a separate computer laboratory apart from the

computers in library as well as individual computers provided to almost all the staff in their respective chambers that are connected through LAN and an integrated server. Institute frequently reviews & updates its hardware and software facilities. We are using state of art group Policies for tracking user's activity like web filters, IP and Application filtering. All Computers in the campus are connected through LAN. Total 31 Computers available for the use of students are connected through LAN system. They are installed in Computer Lab / Language laboratories / Library/ office. Computer student ratio for our institution is 1:16, for 16 students we allot one computer. Institution has one Computer Laboratory. They have been provided with Broad Band facility connections with UPS System to keep it in use even after a power shut from MSEDCL. The campus has LCD projectors Wi-Fi facilities. The Wi-Fi is secured. Institute updates the IT infrastructural facilities on regular basis. The Connectivity through a fully networked state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

The License of a Legal System Software like Language Lab, DELNET etc. updated on regular basis. Internet Bandwidth of 10 MBPS & 4 MBPS LEASE LINE and Airtel 32 MBPS is provided which is more than statutory norms. Along with these, we also have 8 printers and 1 scanner in the institution. Smart classes, language lab and computer lab make excellent use of IT services. MCOP has a policy for purchase of hardware / software applications, it also specifies the maintenance of the same Few recent such initiatives are installed in classrooms to facilitate an efficient delivery of academics.

Advancement of computer configuration as per the need of faculty and students.

CCTV cameras are installed in vital areas such as computer Lab, Seminar hall, classroom, office, Examination section, and library and at entrance.

Computer lab has desktop computer with configuration, Intel core i5, 4GB RAM, 500 GB hard disk and 32 bit operating system. Computer Lab use language lab software. 26 UMax headphone available in computer Lab. Computer Lab has well-furnished infrastructure, seating-chair, printer and scanner.

1. **USE of Computer-aided teaching/learning Materials by its staff and student**

- The Classroom and seminar hall has equipped with LCD projector and multimedia Facilities which enable the faculty to make the learning process more effective and interactive.
- Institute has facility of VMedulife software to monitor attendance of students. It also Monitor the academic activities like course completion, work plan execution, result generation.
- Faculties prepare Power point presentation, Models, and Charts to make teaching learning simple and interesting.
- Printer and Scanner Available for student and teacher.

1. **Student and Teacher are motivated to Use ICT**

- The college is registered with National Digital Library (NDL)
- DELNET facility is available for teacher and student
- Students are motivated towards self-learning using NPTEL course material
- LCD projectors are available for classroom presentation
- Internet facility is made available at computer center and library
- Storage of all library data by is using dell plus software

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria4/4.3.1PDF

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in

the Institution

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructure of Matoshri College of Pharmacy has an appropriate physical, academic and support facilities such as laboratory, library, computers, classrooms sports complex etc. To obtain the maximum benefit to the students as well as teaching and nonteaching staff that is regularly maintained in college. Staff members are deputed to ensure maintenance of the campus. The college ensures the allocation and utilization of available financial recourses for maintenance and upkeep different facility by holding regular meeting of various committees. Suitable budget is allocated every year for the maintenance of various facilities. The various committees meet regularly to monitor the optimum use of infrastructure which is accessible to the students and staff of the college. Most of the lectures take place in classrooms with projector, microphone and

speakers.

Rooms: Our College have classrooms, seminar hall and staff room. They are provided with sufficient sitting capacity, LCD with necessary software. The classrooms where lectures are conducted for students are spacious according to student ratio as per AICTE. They are regularly cleaned and maintain.

Laboratories: Pharmacy curriculum requires a big setup of laboratories. Each of the laboratory are provided with some specialized services such as Clean Room, Fuming Cup-Board, Animal House, their maintenance requires specialized services, for which suitable experts are contracted time-to-time. The College has a Technical Assistant and Lab Assistants and Lab Attendants to ensure proper maintenance of the glassware, chemicals, and equipments. Lab assistants under the supervision of the HODs maintain the efficiency of the college Laboratories. Proper inspection is done and verification of stock takes place at the end of every year. Every department maintains a stock register for the available equipment.

Instruments- Instruments, small equipment like balance, microscope, pH meter, dissolution apparatus, mixer, hot plate are repaired time-to-time and maintained periodically. The fire extinguishers are refilled timely.

Library: The Matoshri College of Pharmacy Study has well equipped library. The library is fully digitized and is open even after class hours. The Library holdings consisting of books and journals require a separate treatment and maintenance including binding. These services are outsourced to the specified agencies. The stock verification is done as a part of regular maintenance. It has computer terminals with internet facility and large reading spaces. A regular update on new additions is provided by the library. A library committee works regularly to oversee the functioning of the library enable and maintain the books. Pest control of library books and records is done every year by the maintenance Department.

Computer Lab: A Computer Lab has been set up to be used by various departments. Students make extensive use of the facility for reading and research. Both the Library and administration section of the college have undergone computerization which are repair and maintained. The computers are monitored and maintained time-to-time. All computers and peripherals are checked by respective technical assistant for any problem. The

software updates and ICT tool and internet related problems are resolved from the respective service providers.

Amenities: Our campus is Green campus which is regularly cleaned and water every day. The campus also offers facilities such as Cafeteria, Parking area, Common Room which is regularly maintained. An eco friendly environment is of prime importance in the college that is been maintained. Parking facility is well organized. It is efficiently maintained by annually renewed contract employees.

Drinking water- The Drinking water is cleaned monthly. Overhead water tanks are cleaned by Estate Office periodically.

First aid kit: A dispensary with is available in the campus for first aid.

Am phi theater: The College has an open air Theatre where curricular activities are performed.

Sports and Games: It is an internal part of the college-Volleyball court, Cricket ground and basket ball Court are available which are regularly care and maintained by estate officer.

Maintenances committee:

The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. The maintenance committee is headed by the Registrar who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Registrar and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. The maintenance officer conducts periodic checks to ensure the efficiency working condition of the infrastructure. Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by cleaning staff which are assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener. Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance.

The Maintenances includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers. The campus maintenance is monitored through surveillance Cameras. The civil and electrical work is adequately monitored and maintained by the Campus in charge. Campus in charge and his team are involved in the maintenance of infrastructure

Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and housekeeping. The non-teaching staff is also trained to maintain the computer equipment.

The Campus in charge workers looks after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria4/4.4.2PDF

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://pharmacy.matoshri.edu.in/naac/criteria4/5.1.3PDF
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

110

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student welfare council has formed as per the provision of Savitribai Phule Pune university of Pune and according to Maharashtra universities act 1994 under the section of 40 (2) (b) conduct and arrange various activities for students.

This student welfare council assigned a group in that student representatives elected and assigned to each class in the institution and they are responsible to plan all the extracurricular activities in the academics.

The purpose of this student council is to give students an opportunity to develop leadership quality by organizing and carrying out extracurricular activities.

The council ensures that representation of student is based on gender, sports, cultural, etc.

Objectives:

1. To resolve various problems faced by students in academics.
2. To conduct extracurricular, co-curricular, cultural and social activities.
3. To develop leadership quality as well as teamwork for event management as well as social awareness skill in the student.

Every student engaged with cultural events like anchors, volunteers, etc. According to the council students are part of various different committees i.e. library committee, cultural in-charge, Anti ragging and sports committee etc.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria5/5.3.2PDF
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Matoshri College of pharmacy, Eklehere has organizes the alumni meet every year. The aim of this meet is to create a bond between current students and the faculty members. Alumni association meetings take place yearly and future plans are discussed in the meetings.

The Association shall be called the Matoshri College of Pharmacy Alumni Association here after referred to as the M.C.O.P. College. This alumni supports the institution and contribute to

its institutional, academic and infrastructural development.

Mission:

It provides a platform for Alumni to keep developing their links with the college. The mission is to support and promote the interest of Alumni and college community. This is done by creating personal contacts with them. In this meeting cultural event is also performed to maintain friendly relation and the talks related to industrial facilities, trends of external environment. In this day, the alumni remembers their memories, share their experiences and relive their days which they have spent in the institution. Association members are also invited to campus events like Foundation Day, Convocation Day, and other cultural events on Campus. To encourage the Alumni to take an active and abiding interest in the work and progress of the Institute. To enable the alumni to participate in activities which would contribute to the general development of the institute.

Objectives of Alumni Meet:

- The main objectives of the alumni association is to provide a common a platform for the interaction between the present and past students,
- Also continue to provide an inclusive and supportive environment to our alumni of diverse backgrounds, interests, and experiences.
- To contributes towards the welfare of the alumni.
- To give opportunity to alumni to express or to keeps their thoughts about college.
- To honor, preserve and celebrate traditions of our college.
- To serve and respond to the needs of our alumni

Alumni regularly visits campus in intervals to support present batch of students in organizing various events, supporting and guiding for functioning of various students clubs. During the interaction of alumni and present students they discuss about the career opportunities in different fields. They also shares their personal experiences with juniors. Most of the alumni actively takes part in social works to support poor students to give guidance about education, provides facilities for their

educational needs. These activities of alumni are very motivational which makes students very enthusiastic. When these alumni visit the campus they motivates students to participate in different social work program.

Career Guidance: Alumni can encourages students for various competitive exams, mock tests, as well as for facing personal interviews. The Institute organizes sessions of Alumni for our students. These sessions facilitate the contact between alumnus and students. Students are also trained for different skills sets through these sessions.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria5/5.4.1PDF
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission statement of our college defines the institutions distinctive characteristics of addressing the needs of students and society it seeks to serve. In order to achieve its mission the faculty members are given due place of involvement in all important decisions as part of governing and executing the plans of the institution. The institution has qualified and competent administrators to provide effective leadership and management at various levels. The involvement of leadership is achieved through well-defined systems and organizational structure consistent with UGC policies and with the vision and mission of the institution in general. Various committees such as Governing Council, Admission Committee, IQAC, Culture Committee etc. are constituted. The faculty members are

nominated in various bodies and committees for decision making and managing the various functions of the institution. Regular inputs are taken from faculty and staff through monthly meetings for continues improvements in the system. Ideas are invited from Alumni and other stakeholders for innovation and improvement in various functions such as administration, examination, NSS, placement, finance administrations maintenance etc.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.1.1PDF
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute functions under the direct supervision of the Principal and management. Day to day academic activities is taken care of by the Program Coordinator. Examination related activities are handled by Controller of Examination. Administrative Office, Examination Section and Library functions under the direct supervision of the Principal. The Principal conducts regular meetings with the concerned in charge and the concerned members to discuss various issues. The resolutions made are passed on to Principal for further action. Similarly the outcomes of Principal meeting are passed on to individual faculty or staff for implementation. The Long Term Financial decisions are taken by the management of Matoshri Education Society. Therefore there is no decentralization regarding the same. But Participative management is practiced in the Institute. The Views/opinions ideas of all the staff members are taken into consideration before taking any decisions related to Academics, Cocurricular Activities Extra Curricular Activities. The following committees are in existence to decentralize the academic and administrative activities: IQAC, Disciplinary and Anti Ragging Committee, Grievance and Redressal Committee, Examination Committee, Training and Placement Committee, Alumni Committee, Staff Committee, Library Committee and Student Devolvement Cell.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.1.2PDF
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute has prepared a strategic plan to fulfil academic development, extracurricular activities, sports, culture etc. These targets have been set with extensive consultation with all stakeholders, staff, faculty, alumni, management and the industry.

Perspective plant of the institute: -

Short term goals

1. To achieve and maintain excellent academic results.
2. Enhance percentage of faculty with Ph.D. qualification
3. To start M. Pharmcy in various subjects in pharmacy
4. To inculcate research aptitude in faculty and students
5. Enhance communication/presentation skills of the students through organizing guest lectures.
6. Improve placement through industry-institute interaction
7. Quality assessment through national accreditation agency.

Long term goals

1. To be recognized as one of the top pharmacy colleges in India.
2. To start PhD. Center for various branches in pharmacy.
3. Permanent affiliation to Savitribai Phule Pune University
4. Obtain research funding from different funding agencies like DST/UGC/ICMR/ SPPU.
5. Improve the quality of research output.

Goals achieved: -

1. Organizing the expert lectures of industry and other experts for the development of personality and technical knowledge of students.

2. Got NAAC accreditation with Grade B++.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.2.1PDF
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Matoshri College of Pharmacy is working under the umbrella of Matoshri Education Society headed by Chairman & Managing Director as well as Vice-chairperson. The Institute adheres to the decisions taken by the Governing Body, College Development Committee and IQAC cell. The Principal is the head of the institute and is responsible for all the implementation and day to day activities. All committees work under the IQAC. The Organization Structure is attached.

Our Organizational structure of the institute includes Governing Body and Administrative set up. Governing body comprises of Chairman, trustee Members and Instituet Development Committee. Administrative set up includes principal and various bodies for smooth functioning of an Institute. Institute is affiliated to SavitribaiPhule Pune University, recognized by DTE, Government of Maharashtra and approved by AICTE, thus follows service rules, procedures, recruitment and promotional policies designed and recognized by above bodies. Institute has Grievance Redressal Mechanism for faculties, students and women viz. Faculty Grievance Redressal Committee, Students Grievance and Redressal Committee and Woman's Grievance Cell, formed at institute level as per directives from SavitribaiPhule Pune University.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.2.2PDF
Link to Organogram of the Institution webpage	https://pharmacy.matoshri.edu.in/naac/criteria6/6.2.2PDF
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are many welfare schemes available in the college. Some of them are as below:

- **Provision of travel grant for faculty members for attending academic conference and seminars**
- **Provision of medical allowances and medical leaves as well as maternity**
- **Active and separate women cell for the over-all welfare and grievances handling for female staff members**
- **Group insurance facilities for the staff members to ensure safety**
- **Provision of various types of leaves like Casual and Academic leaves for the staff members as per the rules**
- **Provision of PF facilities as per government norms.**

- **Sports day for staff members is also organized annually**
- **Diwali Gifts and Birthday gifts to all the staff and faculty.**
- **Achievements of staff members are applauded and given appreciation through special awards on**
- **Teachers' Day and Independence Day celebrations**
- **Provision of College Health center and Gymnasium and its accessibility to the faculty members**
- **Organization of free multi-specialty Health check-up camps for staff**

All the faculties who applied and where applicable the faculty and non-teaching staff has made use of the welfare facilities.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.3.1PDF
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	[View File](#)
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

- **Personal Performance Assessment of the faculty and staff**

is under the control of Principal and is done every year by Self-Appraisals mentioning the activities such as publications, presentations, Seminars/Conferences attended; research projects completed / sanctioned, worked as Resource Person etcSubject-wise and teacher-wise result is prepared and submitted to the authorities. Appropriate feedback is given on the basis of it.

- Feedback from students, parents, alumni is being used for improvement in teaching/research and administration. The institute conducts Parent-Teacher Meet Annually.

Non-Teaching Staff:

- Duties are identified and communicated to each non-teaching staff. The performance appraisal of the nonteaching staff is done.

The institute has a Performance appraisal system for teaching and non-teaching staff. It is carried out annually. At the end of every academic year, report of the contributions of the Teaching and Nonteaching staff members in Institute activities and their performance is communicated to the HOD and Principal. The performance of the teaching and non-teaching staff is collected through a well-structured self-appraisal form.

The Self performance appraisal form of teaching staff has various parameters related to:-

- Contribution in academics
- Co-curricular and Extracurricular activities
- Result of subjects taught
- Research Papers Published
- Student Feedback
- Parents feedback
- Department Contribution
- Qualification Up gradation

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.3.5PDF
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute accounts are audited regularly every year by the Chartered Accountant appointed by the parent management for yearly audit system.

For effective check on the accounts the 2 tire system is followed; the internal and external audit.

Internal Audit: The internal audit committees consist of Director of the institute, accountant and internal auditor. The parent management appoints internal auditor. He examines the details of fees deposited, expenditures, vouchers etc. and on this basis, he provides income and expenditure statement and balance sheet of the year.

External Audit: The external Audit is done by Ostwal and Company Chartered Accountants. Chartered Accountant before the session comes to an end. The remarks given by the auditor are taken into consideration in the forthcoming years.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.4.1PDF
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Accountant working under the supervision of Principal, handles the responsibility and implements tasks related to finance and accounts adhering to the rules, regulations and financial policies framed by the respective authorities.

Each and every transaction is supported by the vouchers. All the collections are deposited in the bank and all expenditures, recurring and non-recurring are incurred through cheques / RTGS and NEFT.

The distribution of funds is decided through resolution passed by the Parent Management and the utilization of funds is monitored by a committee headed by the Parent Management and the Principal.

The funds so received are distributed as per the needs and demands, such as renovation of departments and for catering to the infrastructural needs and the other administrative needs of the institution.

The major source of institutional funding is

- **Development fees received from students.**
- **From the tuition fees.**
- **The Institute is taking efforts for getting additional funds from various agencies like AICTE, DTE& SPPU (BCUD).**
- **Audited income and expenditure statement of academic and administrative activities of the previous five years are available.**

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.4.3PDF
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up gradation of institutions of higher education, the Internal Quality Assurance Cell (IQAC) has been established in the College at the instance of the National Assessment and Accreditation Council (NAAC) as a post-accreditation quality sustenance measure.

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post accreditation period, the IQAC will channelize all efforts and measures of Institution towards promoting its academic excellence.

The IQAC at MCOP was constituted on 20th August, 2019. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance through the Suggestion

Box located at outside of the administrative office in MCOP.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every six months.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

(a) Annual Quality Assurance Report (AQAR)

(b) Self-Study Reports of various accreditation bodies (UGC, AICTE, NAAC, PCI)

(c) Stakeholder's feedback

(d) Process Performance & Conformity

(e) Action Taken Reports

(f) New Programmes as per National Missions and Govt. Policies

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

IQAC has contributed significantly for institutionalizing quality assurance strategies and processes, following two practices are the results of IQAC initiatives

1. Study Hours: Matoshri College of Pharmacy (MCOP) has started conducting study hours by which the students can improve their academics. Individual attention is paid to the students to clarify their doubts in difficult subjects. More emphasis is given to solve the course related doubts and experts are invited for further acquisition of knowledge.

2. Collaborative Learning: The institution implements the process of collaborative learning to impart quality technical education to students. It involves groups of students working together to solve a problem, completes a task, or creates a product. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

3. Utilization of ICT tools: The IQAC led efforts to the

successful implementation of modern technology in the Institute's administrative functioning through ICT. Automation of admission, financial and examination processes, up gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.5.1PDF
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has been set up as per norms. The planning of committee of college was working with an objective through planning of academic as well as administrative activities, was expanded to include many external members as per NAAC guidelines.

Following are procedures adapted by faculties as guided by IQAC

- Teaching Learning Process

Sr. No.

Method of delivery of syllabus

Description

1

Lectures

- Expose students to current topics in Pharmaceutical sciences and need for lifelong learning in appropriate societal context.
- Quick, chip and efficient way of introducing critical subjects to large numbers of students.

2

Experiments and Laboratory works

- Demonstrates how theory can be verified by experiments through interpretation of results.
- Excellent way to develop skill required for drug discovery process.

3

Projects

- Students guided by faculty members.
- Defines variety of problems through multidisciplinary approach.
- Enhance writing and Presentation skill of students.
- Generate new research idea.

4

Assignments

- Collect information on complex and specific topics.
- Can enhance curiosity amongst students.
- Leads to preparation of notes on particular topic.

5

Seminar and Rubric System

- Seminars are delivered by students on particular topic to enhance presentation skill. Rubric system is adopted for assessment of seminars and projects.

6

Remedial class

- Institute offers an interactive session of faculty members with small groups of students through its remedial learning technique. Classes are conducted for slow learners for difficult subjects. The remedial classes includes teaching difficult topics in the curriculum using charts, models, presentations, videos or actual case studies, distribution of course material, assignments given to students, reading and preparation of topics, solving numerical and question banks, group discussions, class tests etc.

7

Tutorial Class

- Tutorials are conducted for few subjects that are difficult to understand and require continuous learning and practice. Each class is divided into smaller groups consisting of 20-25 students and their tutorials for the specific subjects are conducted by the assigned faculty as per the time table with previous planning of the lessons.

8

Power point Presentations

- Demonstrate ideas and concepts in elaborate graphics form.
- Give information with data relating to an issue.
- Always followed by discussions

There is provision of regular monitoring mechanism for reviewing teaching learning process. Academic coordinator under guidance of the Principal monitors the teaching learning process in institution.

- Methodology and Outcome of Teaching Learning Process

Sr. No.

-

-

1.

Preparation of academic calendar & Periodic evaluation

Ensuring effective academic activities

1.

Preparation of semester-wise teaching plan

Timely completion of all curricular activities.

1.

Preparation of lesion plan for each lecture

Comprehensive learning and understanding of each component of syllabus.

1.

-

Ensure student attendance not lower than 80%

1.

-

Evaluation of academic progress of faculty members and student performance.

1.

-

1.

-

1.

Extracurricular and Co-curricular activities

Overall personality development and improvement in leadership.

1.

Research promotion

Publication, patents, Research grants.

1.

Workshop/ Seminars Organization

Development in interpersanallity qualities and communication skills.

File Description	Documents
Paste link for additional information	https://pharmacy.matoshri.edu.in/naac/criteria6/6.5.2PDF
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://pharmacy.matoshri.edu.in/naac/criteria6/6.5.3PDF
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Annual gender sensitization action plan: - (2020-21)

Women's empowerment and gender equality are one of the primary concerns at Matoshri College of Pharmacy. We practice to bring a positive change in the attitude and support equity among genders within the institute and in our oureach.

Annual gender sensitization plan is as follows:

Objective: To promote comprehensive, liberality, harmony and women's empowerment anmong the students and stff.

- Balnced gender quota while recruitment.
- Mentorship in college to be provided where faculty and students can approach in matters of gender –related issues. Provide professional council to students.
- Conduct Series of webinar that promote diversity and gender –sensitive communication for students and staff alike.
- Student's code of conduct that promotes gender parity at the governance level.
- Promoting activities realated to health, nutrition, self defence, and security in hotels and career enhancement for female students.
- Conduct- activities like Aids awareness, female foeticide, dealing with COVID-19 pandemic, etc in order to give back to the socity.
- Conducting regular awareness-raising activities among students and staff.
- Monitoring and evaluation mechanisms for implementation and their follow-ups.

File Description	Documents
Annual gender sensitization action plan	https://pharmacy.matoshri.edu.in/naac/criteria7/7.1.1PDF
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pharmacy.matoshri.edu.in/naac/criteria7/7.1.1PDF

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Hazardous chemicals waste management

Matoshri College of Pharmacy key operations has very less impact on the environment as the College is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed.

Solid waste management

Solid waste is collected each morning by housekeeping staff in separate containers and assembled at the waste yard marked as Compost Pit at extreme end of the campus.

Liquid waste management:

Septic Tank: The plumbing wastewater collected from various places like, wash basin, toilet, water cooler, is conveyed to 8m x 4.5m x 3m size septic tank for treatment.

E-waste management

The College has tie-up with ECO-Friend environment solution Pvt. Ltd. Collected the E-waste from our college campus on 19/12/2020.

Plastic free campus

College provides and encourages use of cloth bagswith college logo and discourages use of plastic bags. Display Boards displaying USE OF PLASTIC IS RESTRICTED are placed in different area of the college.

Biomedical waste management:

memmorandum of understanding between Matoshri College of Pharmacy, Eklahare, Nashik and Biomedical waste management cell, Matoshri Hospital, Eklahare, Nashik, agreed to work together in training of undergraduate Pharmacy students and their faculty.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.1 Annual gender sensitization action plan: - (2020-21)

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- **Conducting regular awareness-raising activities among students and staff.**

- Monitoring and evaluation mechanisms for implementation and their follow-ups.

Sr. No.

Name of event

Date

1.

Aids awareness

01/12/2020

1.

Cancer awareness

07/03/2021

1.

Menstrual disorders

07/03/2021

1.

Rights and Laws for Women

07/03/2021

1.

Lift high to rise high

07/03/2021

1.

Women day celebration

08/03/2021

   1.

Women empowerment

09/03/2021

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution Organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year our institute organizes the national festivals and birth/death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular. Republic Day - It honors the date on which theConstitution of Indiacame into effect on 26 January 1950. It is celebrated on January 26 to commemorate the adoption of constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation. Independence Day - is celebrated annually on 15 August as anational holiday commemorating the nation'sindependence. It is celebrated every year along in college campus. Constitution Day, is celebrated as National Law Day (or Samvidhan Diwas) on 26th November every year to commemorate the adoption of Constitution of India. On 26th November 1949, the Constituent Assembly formally adopted the Constitution of India. It came into force on 26th January 1950 that is observed as Republic Day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals DURING THE YEAR within 500 words

Response:

The institution highly focusses on the efforts to celebrate national and international commemorative days, events and festivals.

Independence day is celebrated annually in our college commemorating the nation'sindependence where the entire college members gather together followed by flag hoisting, motivational speeches, patriotic songs and sweet distribution.

Ganpati festival is an auspicious Hindu festival which is celebrated every year with great devotion and joy by all the members of the college giving spiritual sense. With growing environmental awareness, we have started celebrating Ganesh Chaturthi in an environmentally friendly way and this year it was celebrated in an environmentally friendly way following the Covid 19 safety rules.

Republic day is celebrated at MCOP where all members of the college gather together at one place.

'Marathi Bhasha Gaurav Din' and International Mother Language Day is also celebrated at MCOP. Marathi Bhasha Sanvardhan Pandharwada was celebrated to increase the utilization of Marathi Language in day to day life and to increase the writing and reading of Marathi literature in Young generation.

International Womens Day, 8 March is an occasion to celebrate social, economic, cultural and political achievements of women. Due to the Covid 19 pandemic guest lectures were organized to promote and raise awareness aboutwomen'srights and to achieve equal opportunity status in all walks of life. Guidance on women rights and laws with special regard to safety and security and how to become a successful women was provided.

World's Aids Day Celebration to raise awareness about HIV/AIDSand to provide information about cause and symptoms of HIV/AIDSand to create awareness and educate to handle the situation if someone in the family suffers from the disease.

International Yoga Day Celebration to make people aware of physical and mental diseases and its solutions through practicing yoga. To get win over all the health challenges through regular yoga practice.

Makar Sankrant Celebration in the month of January to mark the winter solstice. Performing Haldi Kumkum ceremony in a way that invokes the waves of quiescent Adi - Shakti in the Universe to get triggered. This helps in generating an impression of Sagun devotion on the mind of a person & enhances the Spiritual emotion to God.

Birth anniversaries of inspiring Indian personalities like Mahatma Gandhi, Pt. Jawaharlal Nehru, Lal Bahadur Shastri, Dr. A. P. J. Abdul Kalam, Swami Vivekananda, Sardar Vallabh Bhai Patel, Rajmata Jijabai, Savitri bai Phule etc. are celebrated in college.

The National Youth Day was celebrated to commemorate the birth anniversary of Swami Vivekananda.

The ScheduledCaste(SC) and Scheduled Tribes (ST) OBC Grievance Cell is constituted that provides special inputs in areas where the students of reserved category experience difficulties.

Constitution day Celebration to sensitize students about the constitution of India and creating awareness about practicing social harmony. Guest lecture was organized to understand the emergence and evolution ofIndian Constitution.

Tributes to Martyrised in 26/11/2009, In remembrance of 26/11, Principal Dr. G.S. Talele, all the teaching and non teaching staff along with the students gave emotional tribute on the 12th year of the Mumbai attacks.

Independence day is celebrated commemorating the nation'sindependence.

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Tributes to Martyrised in 26/11/2009, In remembrance of 26/11, emotional tribute on the 12th year of the Mumbai attacks.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices

Title of the Practice

Periodical Academic and Administration Review System (Monthly

meetings)

Objectives of the Practice

1. To give information to all the teaching and non-teaching staff members attending the meeting.
2. To conduct periodical review of every committee formed.
3. To discuss the problems experienced during day to day activities.
4. To give input to solve the issues and problems encountered.
5. Planning Academics, Extracurricular, Resource management etc.
6. To provide information, encourage discussion, and innovation and creativity.

1. The Context: Academic and Administrative Review is very essential for the excellence in Higher Education. These are interrelated concepts. This can be understood as a scientific and systematic method of reviewing the quality of academic process in the institution. It includes assessment of policies, strategies & functions of the administrative department. Thus in order to have a quality oriented academic, there should be a strong administrative background.
2. The Practice: The institute has well organized structure of various committees for the smooth functioning of day to day activities. These academic bodies are having specific roles and responsibilities. The organization structure of various committees is as under-

Sr. No.

Name of Committee

1

Academic In charge (UG)

2

Exam In- charge

3

Admission committee

4

Seminar, Conference, workshop and Guest Lectures, Academic & Research coordinator, Student Welfare Officer, Research Activity & Publication

5

Store Department In charge

6

Training & Placement Committee

7

Sports(indoor/outdoor)

8

Cultural Committee

9

Discipline Committee

10

Class In-Charge

11

H.O.D. (Pharmaceutics, Pharmacology, Pharmacognosy, Pharma.Chemistry)

12

AICTE- Documentation

13

PCI- Documentation

14

LIC(University of Pune): Documentation

15

Library

16

Computer In charge

17

Alumni meet

18

Magazine

19

Educational/Industrial Visit

20

Animal House In charge

21

Purchase committee

22

NSS Officer

23

Anti-Ragging

24

Medicinal Garden

25

Maintenance & Warehouse In-charge

26

Governing Body Meeting & LMC

27

Women Redressed grievances

These committees meet once in a month with the principal for periodic review of work and problems encountered. The committee members along with Heads of the Department and the Principal discuss these problems and find solutions to them.

1. Evidence of Success

1. Academic Planning and Curriculum Completion: The status of syllabus completion and results of sessional exam are reviewed in meetings. As a result 100% of syllabus completion and increase in the academic result is achieved.
2. Faculty feedback and Subject Result Improvement: Results are improved by appropriate planning for the subjects in monthly meetings by taking faculty feedback.
3. Conducting Seminar/Workshops: Seminars and workshops are organized in college by sanctioning grants from Savitribai Phule Pune University, Pune. Appropriate planning for the same is made in monthly meetings. External expertise shared their insights on the subject with the faculty members and students of the institute in seminars.
4. Library: Students feedback in relation to library is discussed in monthly meeting. After discussions the library time is decided from 8:00 am to 5.00 pm.
5. Extra Coaching: As per the discussion in the monthly meeting lectures by the staff members are delivered for GPAT preparation to the students appearing in the exam. It is observed that due to extra efforts of faculties, students were qualified in GPAT.
6. Exposure to scientific knowledge: Exposure to scientific knowledge of students was increased by inspiring students for attending various conferences, seminars, poster presentations etc. This helps in grooming the interpersonal skill of the student.

1. Problems encountered and resources required: All the faculty members are not present in every meeting conducted monthly.

Best Practice: 2

Title of the Practice

Industrial exposure to the students

Objectives of the Practice

- The institute is striving for enhancing the institutional culture to serve the needs of an ever-changing and dynamic learning community. To serve this purpose, institute provides industrial exposure to the students in various ways.
- To provide the exposure to current research trends in pharmaceutical industry.
- To improve practical knowledge and technical skill of students.
- To acquaint the students about various aspects in pharmaceutical industry like quality system existing in the organization, trouble shooting in formulation and manufacturing of pharmaceuticals, analytical method

development and routine quality control of pharmaceuticals, Intellectual property rights, industry based regulatory needs, etc.

- To help students understand their strengths and weakness that can help them in selecting their career options.

1. The Context: It provides an opportunity forstudentsto ask questions related to their area of interest. With industrialvisits, thestudentsare able to identify their prospective area of work in different sections of company. This also givesstudentsa platform to enhance their interpersonal skills. The students get an opportunity to learn practical concept pertaining to drug discovery and development in the institute.

Pharmacy courses are not well defined in our country and are mostly oriented towards the conventional needs of an industry. The elements of the course have become outdated and provide no or little interaction with the status and growth of the pharmaceutical industries. It becomes necessary to follow the rapid and continuous changes in pharmaceutical industry, which makes academia?industry interaction a necessity. In the current curriculum, interaction with the pharmaceutical industries is hard to witness, which ultimately creates a gap between the academia and industries

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industries is hard to witness, which ultimately creates a gap between the academia and industries

1. The Practice: Institute provides a plethora of opportunities for corporate interactions such as:

- Industrial visit: Institute also emphasize on arranging, Industrial visits for the students to pharmaceutical industries like Bluecross Laboratories Pvt. Ltd., Maxheal Pharmaceuticals (India) Ltd., Megafine Pharma Pvt. Ltd., Mylan laboratories Pvt. Ltd., Hi-tech Phramaceuticals Pvt. Ltd., The purpose of these visits is to expose the B. Pharm students to the functioning of Pharmaceutical industries. The actual work environment and the procedures followed in the pharmaceutical industries are elaborately explained to the students.
- Industrial training: Students are encouraged to do one month industrial training in vacation to increase their knowledge regarding industry. The purpose of the industrial training is to expose the students to industrial environment, to know the standard procedures followed in the pharmaceutical industries, to enhance their knowledge and skill from what they have learned in the college and to instill the good qualities of integrity, responsibility and self confidence.

1. Evidence of Success

1. The industrial exposure of the students helps them in selecting their career path.
2. Industrial visits enable students to co-relate their theoretical inputs with the large scale manufacturing of pharmaceuticals. It also creates a platform for the students to interact with executives from the industries.
3. Industrial training helps in increasing exposure of students to industrial environment and confidence build up.

1. Problems encountered and resources required:

1. Most of the pharmaceutical industries do not allow publication of the research work done in R&D of industry in scientific journals.
2. Limited consultancy/research funding from industry.
3. More number of MOU's with industry is required.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1

Dr. Payal Dhande

Asst. Prof., SVKM's NMIMS, SPTM, Shirpur, Maharashtra

Chromatographic Techniques for Natural Product Evaluation

To contribute to student's knowledge and practices. The lectures was very informative and inspirational to students.

What is chromatography, principle of chromatography, and various types of chromatographic techniques for Natural Product Evaluation were discussed in detail.

2

Ms. Ruchira Sharma

Group Manager, HR, WNS Global Services

Ms. Swarali Donde

Asst. Manager, WNS Global Services

Campus Connect 2021

Students were made aware of the company specific aptitude and

about the pattern of questions asked and the solving techniques for the Multinational Organizations. Students came to know how the fourth coming generation of students be made corporate ready.

They have presented the whole information about WNS, facilities available, eligibility criteria, entire interview process flow, training, WNS advantage, all the verticals, WNS journey etc. CPC Certification and Medical coding (Health care vertical) was emphasized. How the treatments from Health care professional are transformed and used for billing. Opportunities available for the Pharma students were discussed.

3

Mr. Raosaheb Ghegade

Asst. Prof., Gokhale Education Society's Sir Dr. M S Gosavi College of Pharmaceutical Education and Research

IPR and Patents

The concepts involved and the untouched fields of IPR were outlined and the students were made aware about it. Good discussion clarified the doubts related to IPR.

Ghegade Sir has talked about IPR, Patents, Copyrights, Trademarks, Patentable Pillars. He focused on Invention, Novelty and Industrial applicability. Various definitions according to Indian Patent Act 1970 were discussed giving very nice and simples examples from day today life that make the subject easy to understand. He explained how the slow incremental improvement can lead to a new product for which patent can be granted. He also explained Do's and Don'ts for grant of Patent. And also the patentable inventions and non patentables were discussed.

4

National Level Webinar

02.06.2020

11:00 AM

Mr. Rohan Pawar, MS (Pharmaceutical Analysis) Sheffield Hallam University

Director RAP Analytical and Research Centre, Spectrum Academy for GPAT and NIPER preparation

Preparation for GPAT 2021

To guide and motivate the students for theirGPATaspirations.

Aspirants get to know what to prepare and then should prepare for the GPAT exam accordingly. The speaker has explained about the competitive GPAT exams, its Paper pattern, what are the benefits of GPAT Qualification. He guided students about various subjects involved in GPAT exam. He told students short tricks to remember structures, formulas.

5

International Webinar

06.06.2020

4:00 pm

Mr. Rohit Rahude

Asst. Manager, Merck Life Sciences Pvt. Ltd, Mumbai

Regulatory Management and Trade Compliance

The speaker has explained about when you're ready to target a new market around the world, complying with all applicable trade laws is critical. You will need to focus your energy on marketing your product and solution and know that everything is fully compliant. It is necessary to comply with regulatory developments and compliance requirements. He has given overview of Reg Management and Trade Compliance, Indian Govt. legislation, Audit and compliance, data integrity etc.

6

National Level Webinar

07.06.2020

11:00 AM

1. Mrs. Parnavi Raval, Director, Ingenious Healthcare, Pune

1. Mr. Bharat Kshirsagar Manager, Biologics-Clinical RA, USV Pvt. Ltd, Mumbai

Career Opportunities in Clinical Research and Medical Writing

To provide knowledge about Clinical Research and writing Scientific documents.

The speakers talked about various phases of clinical trials and their objectives including diagnosis, detection of disease, treatment of an existing disorder, and prevention of diseases or early death. The session also addressed various aspects of clinical and pre-clinical development like safety assessment, pharmacology, pharmaceutical R&D formulation, statistics and epidemiology, and regulatory affairs. The lecture came to an end with a discussion on career prospects in Clinical Trial – an important aspect in which students took great interest. The speakers explained in detail how to write regulatory, marketing or other scientific documents. They have also explained the roles of clinical research coordinator, clinical trials assistant, clinical data coordinator, drug safety associate, regulatory affairs associate, medical writer etc.

7

National Level Webinar

07.06.2020

04:00 PM

Dr. Prashant D. Argade

Senior Lecturer in Pharmacy, Government Polytechnic,

Jalgaon, Maharashtra

E-learning Resource Creation

Sir has explained about interactive active technologies and communication systems to improve the learning experience. E learning has the potential to transform the way we teach and learn across the board. They can make learning more interesting and they help students to visualize situations and objects in a realistic way that they would not otherwise have the opportunity to see. They can also serve to promote the work of the organization. How to develop e learning resource was also explained in detail.

8

National Level Webinar

09/06/2020

11:00 AM

Dr. Hanif Shaikh

Medicins Sans Frontieres (MSF),

Doctors without Borders,

End TB Trials National Coordinator

Current Scenario in Clinical Research in India"

Sir has talked about pharmaceutical companies that are involved in clinical trials and are being trailed by a growing concern over the clinical research ethics followed in India. Session also addressed that it is advantageous to perform clinical trials in India as it offers large patient pool, low cost of doing business, availability of expert researchers and huge market opportunities. The regulatory system is being improved. Laws are being amended to smooth the path of entry. He discussed about new drugs, approval and registration, regulation time line, regulatory guidelines. Sir discussed that India is now balanced to provide the global pharmaceutical industry high quality and cost-effective contract services to support drug discovery, clinical trial conduct, data management and manufacturing.

9

Webinar

14/06/2020

10:00 AM

Dr. Prashant Argade

Dept. of Pharmacy, Govt. Polytechnic Jalgaon,

Current Opportunities after 12th Science in Pharmacy

To encourage the students to participate in life-long learning process for a highly productive career and to make them familiar with the concepts of Pharmaceutical Sciences and relate it towards serving the cause of the society.

Students became aware about the Pharmacy Profession and came to know the career option in Healthcare sector apart from being a medical professional

The session focused on career prospects and job opportunities in pharmacy.

10

Online Workshop

25.05.2021

10:00 am -11:30 am

Prof. Manoj Parmar

Mahatma Gandhi National Council of Rural Education (Govt. of India)

Guidance on Psychosocial Skills to Helpers and Support to Community during Pandemic

The session focused on Psychosocial support, Networking-having digital connections and presence, connecting with near and dear ones, surprises, relaxing activities, keeping daily communication with friends, co-workers. The session was very

informative and useful for all the participants.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Internal Quality Assurance Cell (IQAC) of MCOP has prepared following plans for next academic year.

1. **Addition of New Course: It has been planned to introduce M. Pharm course in various branches from next academic year.**
2. **Academic Activities: It has been planned to introduce some new ICT enabled teaching-learning processes in order to enhance quality of teaching and learning. Subject rotation is planned for upcoming academic year.**
3. **Certification: IQAC has planned to achieve its target of getting institution ISO Certified.**
4. **Research: Institution has planned to encourage applied, socially and commercially viable research projects. IQAC has directed to individual research clubs on submission of research projects for grants. Research projects shall be carried out in collaboration with Savitribai Phule Pune University Scheme Like ASPIRE.**
5. **Publications and Presentations: At least two research papers per faculty in Scopus, web of science, UGC listed journals are targeted. As well as presentations per faculty in state, national, international conferences are planned.**
6. **Book / Chapters in Book: Faculty members are encouraged to write a book or text book on their subject.**
7. **Academic and administrative audit plan is prepared.**